

David Don

37 Mosshead Road
Kilmarnock
KA1 4PD

P: 07510 478 042
E: davidhmdon@gmail.com
W: daviddon.co.uk

Summary

I am a University-educated writer, experienced with working on a freelance or voluntary basis since 2010 and looking for consistent writing work. Check out my [website](#) or my [portfolio](#) to see samples. I have been trained by Cambridge to teach English as a second language, taught in Saigon and privately tutored secondary school students for five years. I also have 6+ years experience working in retail and customer services.

Work

May 2017 - December 2019	Teacher - ILA Vietnam (HCMC, Vietnam) Teaching English at ILA was a fantastic way to focus on language as well as a fun and confidence-building experience in general. We have to be self-motivated, self-organised (teachers at ILA make all their own lesson plans and materials) and always bring positive energy to the workplace.
Aug 2011 - Present	Freelance Writer - Self-employed (Kilmarnock/Glasgow, Scotland) I have created content for a number of different formats, including copy for small business retail websites and press releases for bands. I also have some experience proofreading and editing for small business websites.
Mar 2020 - May 2020	Web Copywriter - Two Red Crows / Give Me Articles (Cape Town, South Africa) During Vietnam's lockdown I wrote 40+ white paper articles, as well as SEO-focused flash fiction, generally for insurance companies catering to construction workers in America.
Aug 2009 - May 2014	Private Tutor - Self-employed (Kilmarnock, Scotland) I provided assistance, worksheets and handouts (which I made myself), supervision and my own syllabus of revision to secondary school students in English, Media Studies and French.
Nov 2009 - May 2017	Customer Services Assistant - ASDA (Kilmarnock, Scotland) Every shift at ASDA instilled in me a sense of commercial practice, meeting targets and talking to people from diverse backgrounds affably, easily and in a way that meets their needs as quickly as possible. For my efforts beyond my remit I was three times awarded Employee of the Month (out of over 200 staff members).

Education

Sept 2010 - Apr 2013; Sept 2014 - Apr 2015	MA (Hons) English Literature/English Language - University of Glasgow (Glasgow, Scotland)
Nov 2015 - Dec 2015	CELTA ESL Teacher Training - Randolph CES School of English (Edinburgh, Scotland)
Aug 2004 - June 2010	Advanced Higher (AA, English/Music); Higher (AAAB) - Kilmarnock Academy (Kilmarnock, Scotland)

Additional skills: Fast typing speed; clean UK driving license; coding knowledge; good understanding of online business practices and regulations.	Further interests: I love reading and volunteered at a charity bookshop at weekends, before the pandemic. I write short fiction and poetry which I have self-published in the past but am currently submitting to magazines and journals. I have a huge interest in classic and contemporary films and TV.
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